

# PTA MEETING

## Thursday 1 February 2024, 8pm

### The Crown

#### Meeting attendance

- Present: Paula (Chair), Naz (Treasurer), Imogen, Carrie, Honor (Reception), Vicky (Y1), Carolina (Y1), Lucy (Y2), Sarah (Y3), Fiona (Y4), Claire (Y5), Libby (6N), Vicki (6H)
- Apologies: Kat (Secretary), Sophie (Comms), Annabel (Reception), Bec (Y1), Kirsty (Y2), Louise (Y2), Rhiannon (Y3), Leanne (Y4), Amanda (Y5), Mary (Y5), Sally (6N), Rosie (6H)

#### Welcome and Introduction

Paula opened the meeting and thanked all those in attendance.

#### Aladdin, the pantomime

Carrie thanked everyone for their support with the pantomime and shared that the total raised was likely to be over £6,500 (last year around £5,200). The Chiddingfold Original Panto Society would like to donate 20% of the total profit to Chiddingfold Village Nursery. Paula noted that the pantomime was marketed as a COPS event raising funds for the PTA and the nursery.

The meeting discussed and approved the donation to the nursery to be spent on something specific (ideally creative) for the children to enjoy.

Imogen shared that in addition £1,000 was collected on the door for Charlie's Promise.

**ACTION:** Carrie to contact the nursery.

#### Update from school

Paula read a school update from Mrs Buckley. The school are obtaining quotes for the resurfacing of the playground, including new lines/drawings etc. The school have asked if the PTA could pledge some money towards this project and will contact the PTA when quotes have been received. In addition, some smart boards will need to be replaced in the next couple of years.

Mrs Buckley asked if the reps can organise helpers to serve tea/coffee in class assemblies raising funds for Starfish Malawi.

Mrs Buckley thanked the PTA for its help and support with the panto, and parents who spoke to the SIAMs inspector, and expressed the school's gratitude for the PTA's continued support.

## **Treasurer update**

Naz talked the meeting through the treasurer's report.

## **Helicopter visit**

The school have arranged a helicopter visit in May and have asked the PTA to fund £400 towards fuel costs. The meeting approved this funding.

## **Staff Christmas gifts**

The meeting discussed the staff Christmas gift collections and agreed that each class paying a portion of their collection to a joint collection for support staff worked well.

## **Bedtime stories**

7 March 6-6.45. It was agreed that the event should remain free to pupils, with the PTA funding and serving hot chocolate.

**ACTION:** Y3 reps to discuss with Imogen and take forward.

## **Fashion Show**

9 March. Fashion Show will take place at Lythe Hill with 120 tickets. Ticket cost likely to be £15 including a welcome drink.

Paula has applied for a raffle license to enable tickets to be sold outside of the event.

**ACTION:** Paula and Annabel to take forward.

## **Disco**

21 March. DJ is booked. Tickets will cost £5 as in previous years. Collctiv to be used for tickets.

**ACTION:** Y2 reps to discuss with Imogen and take forward.

## **Sponsored Dash**

The dash will take place on Tuesday 30 April during the school day. The meeting discussed ideas to expand to the sponsored activities to the whole month of April, culminating in the dash. Suggestions included pupils setting their own active challenges, recording the total distance travelled by pupils (with a visual tracker), activities taking place in house groups, making the sponsored dash fun with a theme / dress code or face paint. A local paper could be invited. The meeting discussed whether the parents could be invited to watch (suggested time 2pm before pick-up).

The PTA has registered with Superkind, a donations platform designed specifically for children and schools. There will be one main donations page for the event and pupils can also set up their own fundraising page.

**ACTION:** Rosie, Imogen and Paula to take forward.

### **Wishlists**

**ACTION:** Reps to send a personal message to class groups to remind parents about the Amazon wishlists. A WhatsApp announcement may also be made.

### **Bake sales**

Bake sale proceeds have been down a little since introducing the QR code. **ACTION:** Reps to use card machines in addition to QR code at bake sales.

The meeting discussed that many of the children in the Mullard Building head straight for the gate near the rec and do not pass the bake sale. **ACTION:** Each class to consider setting up a second table near the rec gate if there are enough volunteers / tables.

The meeting discussed whether 50p per cake is too little as some cakes (/ingredients) cost more than 50p each to buy/make. The meeting considered whether the price could be a suggested donation of 50p-£1. It was agreed to leave the price as 50p for now and potentially discuss at a future meeting.

### **Sound equipment in hall**

Reps suggested providing funds for sound equipment in the hall so that pupils in class assemblies could be heard more clearly. Reps thought that the school might already have equipment but it is difficult to use, and suggested that we could seek a volunteer to train certain members of staff to use the equipment. **ACTION:** Paula to speak with Mrs Buckley.

### **Book draw**

From next half term the book draw winners will be picked in Celebration Assembly across the whole school rather than in classes. There will be 10 more draws.

### **Date of next meeting**

AGM early May. Paula suggested that the PTA should not need a meeting in the second half of the Spring term.

**ACTION:** Paula to arrange a date for the AGM in late April / early May.